

ASHFIELD DISTRICT COUNCIL: OFFICER DECISION RECORD

Please use this form to record those executive decisions which are taken by officers and are **not** designated as 'Key Decisions' – or in other words those decisions which are **not** included in the Forward Plan. There is a separate form for recording Key Decisions.

You should also use this form to record decisions about those functions which are reserved to the Council or to its committees. The Constitution explains what these reserved functions are and who is responsible for them.

1. Title / Subject Matter:

Please give a brief summary of what the decision is about. A short title for future reference would also be helpful.

Discretionary Relief from National Non Domestic Rates (NNDR) for AAFES

2. Decision Reference No: RBT-REV/JP-ODR243

3. Decision Taken:

Try to briefly summarise what you have actually decided to do. For instance, to purchase a specific piece of equipment for a specific cost, to be paid for from which budget heading etc. Don't include any exempt information in your summary that you would not want to be published.

Not to award 20% 'Top up' Discretionary Rate Relief for the period commencing 07/12/19 in respect of the applicant 'AAFES' in accordance with current policy.

4. Reasons for the Decision:

Again, briefly explain why you thought this was the right decision

Mandatory Relief – the applicant is entitled to mandatory relief under S47 (2)(b) of the Local Government Finance Act.

Discretionary Relief – Qualification for “top-up” discretionary relief is dealt with in S47(2) of the Local Government Finance Act 1988. Granting the additional 20% “top-up” discretionary relief would not be consistent with decisions made in relation to other similar organisations.

5. Alternative Options Considered / Rejected:

Briefly summarise what other options, if any, you considered and explain why you rejected them.

- i. To award 20% “top-up” discretionary relief.
- ii. To award a different level of “top-up” discretionary relief.

Neither of these options would be consistent with current policy or with decisions made with regard to similar organisations.

6. Implications

Please ask the respective professional Officers for their assessment of the potential (a) Legal,(b) Financial and (c) Human Resources implications of the decision. You only need to consult other relevant officers if you think that the decision will have an impact on their areas of responsibility.

- a) Legal; issues are outlined in the report.
- b) Financial issues are outlined in the report
- c) Diversity/Equality; other similar organizations have not been allowed the 20% “top-up” Discretionary relief. It would therefore be inconsistent to allow the relief in this case.

Name / Title of the officer taking the Decision:

Use your own name and title. Do not 'pp' for a more senior officer who has asked you to take the decision.

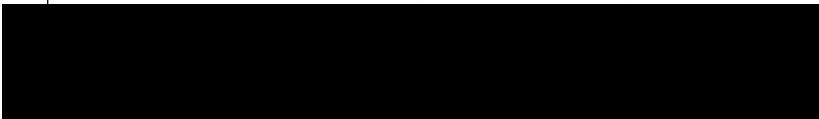
Craig Bonar – Director Resource and Business Transformation



Date: 08.02.2021

Name / Title of the relevant Lead Cabinet Member consulted (if appropriate)

Councillor Rachel Madden – Portfolio Holder for Finance



(This decision is not subject to call-in and is circulated for information only). **If a Cabinet Member has a conflict of interest relating to this decision, then this should be declared and a request for dispensation will be considered.**

Date: 08.02.2021

Name / Title of the relevant Committee Chairman consulted (if appropriate)

(for non Executive/Council side function decisions)

Date:

The completed form should be emailed to the Democratic Services Team:

democratic.services@ashfield.gov.uk

They will arrange for it to be published on the Council's web site.